

Filing a Report on The Urban Rat Project Website



1. Get on your computer or smartphone and go to www.ratproject.org
2. Scroll to the bottom of the page and enter your email address, reminder frequency (we suggest weekly) and click "sign up for reminders".

3. You can also get this form any other page on the site on the right-hand side of the page:

4. You will get a weekly email reminder from the urban rat project that looks like this:

File my Report

5. Scroll down the email and click the “file my report” button.
6. The link will take you to file your report, which looks like the image below. Fill in your details, and in the project drop down box select “Meadowbank & St Johns Residents Assoc”. Once you’ve entered your contact details once, you won’t have to enter it for future reports as the link emailed to you will automatically complete the details. You will likely need to select the project each time. Use the radial buttons (black spots inside the circles) to select whether you checked a trap and/or a bait station.

THE URBAN RAT PROJECT

File a Report

We've filled in some details below based on your last report - check they're correct and then choose whether you checked a trap or a bait station.

[Is my data private? Yes - find out how we protect your privacy.](#)

Email * **Date *** / /
Enter the email address you signed up with Day Month Year

Project

Street number * **Street ***
NO SUBURB, but include Rd, St, Cres, Tce etc. **Postcode ***

I checked a trap * Yes No

I checked a bait Yes No

7. Scroll down and complete the questions on your trap and/or bait station. Select whether you reset the trap, what you caught (or nothing) and what lure you added. Add the bait station information: if any bait was eaten, how much eaten and if you re-baited the station. Lastly, click the green “file report” button.

I checked a bait station * Yes No

It took me about... *

Trap reset *
 Yes No

Trap caught
Select which animal was caught in the trap

Trap lure added
What did you add to the trap this time?

Bait taken (approximate) *
 0% (none) 10% (a little) 25% (quite a bit)
 50% (half) 75% (most) 100% (all)

Bait added

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8. You’re finished. Congratulate yourself on a job well done!